



Disclosure Statement

(Updated 10-1-2013)

Policy:

Fitness Learning Systems requires that all entities related to course development and delivery provide disclosure of any proprietary interest in any product or service presented within the course.

The need for disclosure is discovered in the initial course formatting process. Reasons for disclosure include but are not limited to: use of specialized equipment, music/sound, reference to particular products or services required or recommended in the course.

If the need for disclosure is identified, the author must complete and sign a disclosure form which is retained in the course documents.

If disclosure is required, a disclosure statement is placed in the following two places:

- On the Course Product page to provide disclosure at point of sale.
- In the course, located before the Fast Track menu page to provide disclosure before starting the course.

Identification of related courses or material provided by Fitness Learning Systems or the author outside of the course content (Fast Track Menu page through the Bibliography page) are treated as marketing material and do not require disclosure. Examples of this would include identification of additional courses, books, or reference material from the author placed on an "Additional Courses" page before or after course material.

If any Fitness Learning Systems employees or subcontractors develop a proprietary interest related to any FLS course or service, that employee or subcontractor will be required to complete a Disclosure Form and the disclosure will be identified as described above.

Please contact info@FitnessLearningSystems.com with any questions.